

MINUTES

**Cosmetology/Barber, Esthetician, Electrology,
Master Esthetician, Nail Technology Licensing Board
March 6, 2006
Heber Wells Building**

Convened: 9:05 a.m.

Adjourned: 11:17 a.m.

Division Staff Present:

Division Director
Bureau Manager
Board Secretary

J. Craig Jackson
Daniel T. Jones
Lee Avery

Members Present:

Monica Bruin, Chairperson
Gloria Miley
Marti Frasier
Fran Brown
Debbie Fox
Ruth Ann Holloway
Lenette Johnson-Casper

Members Absent:

Shauna Fox
Lyle Ferguson

Guests:

Diane Bitaraf
Jeff Downward
Deborah May
Julie A Jones
Leesa Myers
Cherish Smith
Fred Martinez
Shauna Cooper
Lydia Goodfellow
Penny Romero
Dolly Johnson Cox
Jalaine Hansen

TOPIC FOR DISCUSSION

Minutes

DECISIONS & RECOMMENDATIONS

Minutes for December 5, 2005 were reviewed. Ms. Frasier motioned to approve the minutes as is, seconded by Ms. Miley. The motion carried unanimously.

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Appointments:

Julie Jones – New Probation Interview

Ms. Jones presented herself to the Board. Ms. Casper conducted the interview. Ms. Jones advised the Board she has moved from Arizona to Utah. Ms. Jones advised the Board she is on criminal probation for being arrested three (3) times for driving while under the influence (DUI). The Board reviewed Ms. Jones Memorandum of Understanding (MOU) with her. Ms. Jones stated she has talked with her probation officer who will be faxing a letter to the Division. Ms. Jones stated she is managing a salon in Provo, Utah, and works as a full time stylist. She just talked with Ms. Higgs and has made arrangements to have her drug screens done through court probation. She will have the court report these results to this Division. Ms. Jones stated she may move to California and is waiting to see if they will accept her probation. The Board advised Ms. Jones as soon as she is off court probation in Arizona, to submit this documentation to the Utah Board and it will remove her license from professional probation. The Board asked to see Ms. Jones at its next meeting.

Ruth Ann Griffiths – Probation Interview

Ms. Griffiths failed to keep her appointment with the Board again. **Not in Compliance**

Stephanie Gammell – New Probation Interview

Ms. Gammell presented herself to the Board. Ms. Holloway conducted the interview. Ms. Gammell advised the Board she was on court probation approximately eighteen (18) months. The charges were for possession of illegal substance. She started a "Thinking Errors" class, however, her

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probation officer allowed her to drop this class and attend the LDS Twelve (12) Step. Ms. Gammell stated she has been clean for four (4) or five (5) years. Ms. Gammell advised the Board, she has not been working in the Cosmetology field. The Board reviewed Ms. Gammells Memorandum of Understanding (MOU) and encouraged her to attend a twelve (12) step program at least two (2) times a week. Ms. Cammell was asked to submit documentation showing she has completed court probation. The Board asked to see Ms. Gammell in June 2006.

Diane Bitaraf – Request for Master
Esthetician License

Ms. Bitaraf presented herself to the Board. Ms. Bitaraf advised the Board she is a licensed Esthetician in California, she trained for two (2) years and owned her own business for one (1) year. She has since moved to Utah and wishes to obtain a Master Esthetician license in order to use the same modalities on her clients in Utah, she was able to use in California. The Board talked with Ms. Bitaraf in detail regarding her education. Ms. Bitaraf noted she had not received any training in the lymphatic drainage. The Board reviewed current Utah Statutes, noting they do not allow the Board to use work experience in lieu of examination or additional education. The Board encouraged Ms. Bitaraf to follow-through in obtaining her “Esthetician” license, start building her client base, continue in her education, earning the additional hours and passing the exam required for her Master Esthetician License.

Ms. Kandy Johnson, Request
Reinstatement License

Ms. Johnson failed to keep her appointment with the Board that she requested.

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Aldren Chapo – Request Reinstatement of License

Mr. Chapo presented himself to the Board. Mr. Chapo asked the Board to reinstate his license without conditions as he is now interested in working in the Cosmetology field. Mr. Chapo stated his ultimate goal is to become a criminal psychologist. Mr. Chapo stated he attended Alcoholics Anonymous, was granted a probation license and has been clean for five (5) or six (6) years. Mr. Chapo gave the Board a current copy of his Bureau of Criminal Identification (BCI) file, noting he has not been arrested since 2001. After talking with Mr. Chapo, Ms. Holloway motioned to reinstate Mr. Chapo's license, unrestricted, seconded by Ms. Casper. The motion carried unanimously.

DISCUSSION:

Curriculum for Transfer Students – Ms. Brenda Scharman

Mr. Jones advised the Board Ms. Scharman is unable to meet with it and asked to be placed on the agenda in June 2006.

Thomson/Prometric Testing – Mr. Daniel T. Jones

Mr. Jones advised the Board the Division is working the Tim Guerre at Thomson/Prometric to resolve the many problems since it merged with Experior. Mr. Jones asked if there were any unresolved problems. Mr. Jones was advised, after faxing the paper work to Thomson/Prometric, it is still taking longer than the two (2) days to receive a confirmation of which exam the student has been scheduled for. Mr. Jones stated he would contact Mr. Guerre with this information. Mr. Jones stated the website has current exam information.

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Mr. Jones advised the Board, once the problems with Thomson/Prometric are resolved, he will then implement the change from live models to mannequins.

Esthetic, Master Esthetics Practical Exam
– Mr. Daniel T. Jones

Mr. Jones advised the Board when the exam is updated in October, they will implement the exam for Master Estheticians. This will be the same exam the Estheticians are taking. If a student takes this exam for their Esthetician license, they will not have to re-take it for their Master Esthetician License.

NIC Region 3 and 4 meeting – Mr. Daniel
T. Jones

Mr. Jones advised the Board National Interstate Council of State Boards of Cosmetology (NIC) is having their Region III and IV convention in Sun Valley Idaho this April 7, 2006 through April 9, 2006 and to let him know if anyone is interested in attending, the Division will approve two (2) to attend. Ms. Brown indicated she is interested in attending. Mr. Jones stated the funding will be taken from the education fund.

APPLICATION REVIEW:
Andrea Jimmie

The Board reviewed the application and criminal history submitted by Ms. Andrea Jimmie. After discussing its concerns, Ms. Miley motioned to grant the license with the following conditions and seconded by Ms. Frazier.

1. Indirect Supervision
2. Drug testing
3. Attend a twelve (12) step program
4. Submit monthly employee reports for the first six (6) months, then quarterly.
5. If missing or failed one drug screen, license will be revoked.

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The motion was carried unanimously.

Board Term Expiration – Mr. Daniel T. Jones

Mr. Jones advised the Board Ms. Miley's term will expire after the June meeting. This is a public member position.

Acting Board Chairperson for June

Ms. Bruin may be away and asked Ms. Holloway to conduct the Board meeting in June. Ms. Holloway accepted.

State Requirements for Board Meetings –
Mr. Daniel T. Jones

Mr. Jones advised the board regarding the changes in statutes for public meetings requiring the agenda be posed a minimum of 24 hours before the Board meeting and changes to the agenda must be given to him no less than 48hrs in advance.

If there is no discussion or vote, it can be talked about it.

Mr. Jones stated the 'New Business' and 'Old Business' sections areas will be removed from the agendas.

Board meetings for 2006 have been scheduled June 12, September 11, December 4. Conference rooms to be announced.

Nest Board Meeting

The next Board meeting is scheduled for March 6, 2006.

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Date Approved

Chairperson, Cosmetology/Barber, Esthetician,
Electrology/Nail Technology Licensing Board

Date Approved

Bureau Manager, Div. of Occupational &
Professional Licensing